

**MINE HILL TOWNSHIP BOARD OF EDUCATION
MINUTES
REGULAR MEETING
March 6, 2017**

1. Statement of Compliance

In compliance with the Open Public meetings Act, Public Law 1975, Chapter 231, adequate notice of the date, time and location for this meeting has been properly advertised in the Daily Record on January 11, 2017 and copies of the agenda have been posted on the district web site and locations designated by the Board, and emailed to the Clerk of the Township of Mine Hill.

2. Flag Salute

3. Roll Call

Katie Bartnick	Yes	Debbie Giordano	Arrived 6:45
Karen Bruseo	Arrived 6:45	Bridget Mauro	Yes
Peter Bruseo	Yes	Dina Mikulka	Yes
Jill Del Rio	Yes		

4. Executive Session

On the motion of Bridget Mauro seconded by Jill Del Rio at 6:34 p.m., the Board approves the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) **pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege**
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss;*

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Note: This closed session will include items in categories 7. It may be adjourned while business is conducted in public then reconvened after public business has been completed.

5. Return to Regular Session

On the motion of Bridget Mauro seconded by Karen Bruseo at 7:01 p.m. the Board returns to the regular session meeting.

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Jill Del Rio	Debbie Giordano	Bridget Mauro	Dina Mikulka
7-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes

6. Correspondence

7. Superintendent's Report

8. Presentation / Reports

- Roxbury Lottery: Business Administrator pulled random student ID numbers for the selection of the 5 lottery seats through Roxbury High School of which 2 seats are vacant and the other three will be placed on a waitlist.
- Before and After Care Services provider: The three vendors Canfield Kids, Apollo and Champions presented services availability through each organization. After presentations the Board convened in Executive Session to discuss the selection process.

9. Executive Session

On the motion of Bridget Mauro seconded by Jill Del Rio at 8:58 p.m., the Board approves the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) **pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege**
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss;*

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Note: This closed session will include items in categories 7. It may be adjourned while business is conducted in public then reconvened after public business has been completed.

10. Return to Regular Session

On the motion of Bridget Mauro seconded by Jill Del Rio at 9:20 p.m. the Board returns to the regular session meeting.

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Jill Del Rio	Debbie Giordano	Bridget Mauro	Dina Mikulka
7-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes

11. Business Administrator's Report

- Preliminary 2017-18 Budget

Business Administrator presented the budget schedule for 2017-2018. Revenues included 2% tax levy (\$132,356.00), Health Benefits Waiver (\$32,997.00), FY 14-15 Bank Cap (\$106,360), State Aid increase (\$11,735), and Miscellaneous Revenue. Appropriation included tuition to other Legal Educational Agencies, Dover tuition reconciliation, insurance increase of 5%, Workers Comp decrease of 19.74%, Teacher laptop replacement; increase in IT shared services, New Copier Lease decrease of 14%, new PT position in the Business Office, Medical increase of 6.44% and Library update. Based on the information presented the tax levy impact on an average residential value of \$279,100.00 is \$179.19 yearly, \$14.93 Monthly or \$.50 Daily impact.

12. Public Discussion

13. FINANCE

Karen Bruseo, Dina Mikulka, Bridget Mauro

- RESOLVED, that the Board of Education appoints Canfield Kids as **provider of the Before and After Care Services only** for the district for the 2017-2018 school year with two additional years at the Board's option for 2018-2019 and 2019-2020 school year as recommended by the Finance Committee, per the terms of its proposal and subject to a contractual agreement.

Motion of: Bridget Mauro Seconded by: Debbie Giordano

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Jill Del Rio	Debbie Giordano	Bridget Mauro	Dina Mikulka
7-0	Yes	No	Yes	Yes	Yes	Yes	Yes

- WHEREAS, the Mine Hill Board of Education ("Mine Hill") entered into a sending/receiving agreement on July 7, 1993, with the Dover Board of Education ("Dover") to send Mine Hill middle and high school pupils, grades 7 through 12, to Dover Middle and High School; and

WHEREAS, in or about 2016 Mine Hill considered modifying the agreement with Dover such that Mine Hill middle school pupils, grades 7 and 8, will be educated in the Mine Hill Public School District; and

WHEREAS, Mine Hill commissioned a feasibility study with Consulting Services Associates, pursuant to N.J.S.A. 18A:38-13, regarding the potential impact of educating Mine Hill middle school pupils in Mine Hill rather than in the Dover Public School District; and

WHEREAS, the January 2017 feasibility study found that Mine Hill students account for only approximately 10% of Dover Middle School pupils and removal of Mine Hill students would not impact Dover's ability to offer the current full array of programs and extracurricular activities; and

WHEREAS, the study found that removal of Mine Hill students will not significantly impact the proportion of minority students at Dover Middle School; and

WHEREAS, the study also concluded that for the foreseeable future, the return of 7th and 8th grade students to the Mine Hill Public School District will not exceed the functional capacity of the Canfield School; and

WHEREAS, the estimated enrollment at Dover Middle School with the Mine Hill students is projected to slightly exceed functional capacity beginning in the 2018-2019 school year; and

WHEREAS, tuition for Mine Hill 7th and 8th grade students accounts for only approximately 1.4% of the Dover budget and, therefore, removal of these students will not significantly impact Dover's budget; and

WHEREAS, after increasing the Mine Hill budget to accommodate the return of 7th and 8th grade students, the tuition and transportation savings will result in additional funds for program enhancement or property tax relief in Mine Hill; and

WHEREAS, the study determined modification of the current agreement between Mine Hill and Dover will cause no negative impact on the educational quality, financial status, or racial composition of either the Mine Hill or Dover Public School Districts; and

WHEREAS, having carefully considered the findings of the feasibility study, Mine Hill has determined that educating Mine Hill middle school students in the Mine Hill Public School District is fiscally sound and in the best interest of the pupils; and

WHEREAS, a committee of the Mine Hill Board of Education met on two occasions with a committee of the Dover Board of Education to discuss the feasibility study and the ramifications of Mine Hill educating its middle school students in-district; and

WHEREAS, Mine Hill conducted a community survey about educating its middle school students in-district and said survey found that Mine Hill residents overwhelmingly support educating Mine Hill middle school students in-district; and

WHEREAS, the Mine Hill Board, after having carefully considered the feasibility study, the input from Dover, the Mine Hill community survey, and Mine Hill's Administrative recommendation, has determined to proceed with modifying the sending-receiving relationship between Mine Hill and Dover to bring Mine Hill's 7th and 8th grade pupils back to the District to be educated at the Canfield Avenue School; and

NOW, THEREFORE, BE IT RESOLVED, that Board hereby directs Board Counsel to prepare and file a Petition of Appeal pursuant to N.J.A.C. 6A:3-6.1 with the Commissioner of Education, to modify the sending-receiving agreement between the Mine Hill and Dover such that Mine Hill 7th grade pupils shall be educated in the Mine Hill Public School District beginning in the 2017-2018 school year, and Mine Hill 8th grade pupils shall be educated in the Mine Hill Public School District beginning in the 2018-2019 school year.

Motion of: Bridget Mauro Seconded by: Katie Bartnick

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Jill Del Rio	Debbie Giordano	Bridget Mauro	Dina Mikulka
7-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes

14. INSTRUCTION & CURRICULUM *Katie Bartnick, Jill Del Rio, Bridget Mauro*

- a. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves **Social Strides behavioral consultation** for student #: 6091811022, not to exceed \$2,100.00.
- b. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves pursuant to the Mine Hill Township Board of Education Policy 5199, **the following students to attend Roxbury High School** as Mine Hill Township Board of Education paid tuition students, September 2017 through 2021.

Student ID #	Lottery Position	Results
9557291881	First	attending
4150053602	Second	attending
9369231355	Third	waitlist
5007549567	Fourth	waitlist
7517362126	Fifth	waitlist

Motion of: Bridget Mauro Seconded by: Katie Bartnick

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Jill Del Rio	Debbie Giordano	Bridget Mauro	Dina Mikulka
7-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes

15. PERSONNEL *Jill Del Rio, Debbie Giordano, Bridget Mauro*

16. POLICY / OPERATIONS / PUBLIC RELATIONS *Debbie Giordano, Dina Mikulka, Bridget Mauro*

- a. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **Travel, Conference and Workshops** listed below:

Date(s)	Employee	Conference/Workshop Location	Registration/ Lodging/ Meals/Misc.	Travel/ Parking/ Tolls	Estimated Total Expense
6/6/17 to 6/9/17	Carolina Rodriguez	NJASBO Conference Atlantic City, NJ	\$635.00	\$103.18	\$738.18

Motion of: Bridget Mauro Seconded by: Katie Bartnick

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Jill Del Rio	Debbie Giordano	Bridget Mauro	Dina Mikulka
7-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes

17. BUILDING & GROUNDS

Katie Bartnick, Pete Bruseo, Bridget Mauro

18. Dover Report

Pete Bruseo

N/A

19. MHEF Report

Jill Del Rio & Debbie Giordano

N/A

20. Old Business

21. New Business

22. Public Discussion

Canfield Kids Wrap around program and Summer Camp was discussed. Currently Board only solicited for Before and After Care Services, however; they will look into the wrap around and Summer Camp programs.

23. Adjournment

On the motion of Bridget Mauro seconded by Debbie Giordano the Board adjourns the meeting at 10:05 p.m.

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Jill Del Rio	Debbie Giordano	Bridget Mauro	Dina Mikulka
7-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes

Respectfully submitted,

C. Rodriguez

Carolina Rodriguez
Board Secretary